



**REGULAR MEETING OF COUNCIL**  
**Held on Wednesday February 5, 2020 in the**  
**Town Hall Council Chambers, commencing at 9:00 a.m.**

**IN ATTENDANCE:**

Mayor: D. Anderberg

Councillors: S. O'Rourke, M. Barber, S. Korbett,  
B. McGillivray, W. Elliott and L. Jackson

Staff: L. Wilgosh, Chief Administrative Officer;  
W. Catonio, Director of Finance and Human  
Resources; L. Rideout, Director of  
Community Services; A. Grose, Recreation  
Manager; D. Green, Family and Community  
Support Services Coordinator; M. Everts,  
Events, Marketing & Economic Development  
Officer; A. Levair, Operations Coordinator  
and L. Goss, Administrative Manager

**1. CALL TO ORDER**

Mayor Anderberg called the meeting to order at 9:00 am.

**2. SCHEDULED PUBLIC HEARING**

**3. AGENDA APPROVAL**

**McGILLIVRAY:**

That Council for the Town of Pincher Creek approves the February 5, 2020 agenda as amended, the amendment being that item 8.1 Committee Appointments be moved to 11.4, Closed Session.

**CARRIED 20-061**

**4. DELEGATIONS**

**4.1 Physicians Compensation Update**

Samantha Myhr and Jeff Brockman attended the meeting to provide information to Council regarding proposed changes to physician compensation.

*A. Levair joined the meeting at 9:12 am.*

**McGILLIVRAY:**

That Council for the Town of Pincher Creek agree to add item 8.3 Physicians Compensation to the regular meeting of Council on February 5, 2020.

**CARRIED 20-062**

**4.2 Library Expansion Proposal – Janice Day**

Janice Day, Michael Barkwith and Sandra Baker attended the meeting to express the Library's desires to Council to expand the Library facility and request a letter of support.

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**5. ADOPTION OF MINUTES**

**5.1 Minutes of the Regular Meeting of Council held on January 27, 2020**

**KORBETT:**

That Council for the Town of Pincher Creek approve the minutes of the regular meeting of Council held on January 27, 2020 as presented.

**CARRIED 20-063**

**6. BUSINESS ARISING FROM THE MINUTES**

**6.1 Council Procedures/Recommendations – Bylaw 1596-18B**

**JACKSON:**

That Council for the Town of Pincher Creek direct administration to amend the Committee of the Whole Bylaw 1608-18 Schedule A, and Schedule B to include that meeting be held on the first Wednesday of the month at 9:00 am, and to bring it back for review and subsequent approval.

**CARRIED 20-064**

**KORBETT:**

That Council for the Town of Pincher Creek direct administration to further amend the Procedural Bylaw # 1596-18B to reschedule two regular Council meetings per month on the second and fourth Monday evenings, and one regular Council meeting per month in July, August and December.

**CARRIED 20-065**

**JACKSON:**

That Council for the Town of Pincher Creek adopt the proposal by J. Szumlas, Activation Analysis to appoint each Councillor on a rotational basis of two months duration to assume the Presiding Officer position of Committee of the Whole.

**DEFEATED**

**6.2 Disposition of Delegation – Community Mental Health Learning Immersion Sessions – Ola Crook**

**McGILLIVRAY:**

That Council for the Town of Pincher Creek approve the donation of \$1200.00 towards the expenses of the Community Mental Health Learning Immersion sessions on February 6th and 7th, 2020.

**CARRIED 20-066**

*Mayor Anderberg called a recess at 10:23 am.*

*Mayor Anderberg called the meeting back to order at 10:34 am.*

**7. BYLAWS**

**7.1 Council Remuneration Bylaw 1578-20**

**McGILLIVRAY:**

That Council for the Town of Pincher Creek agree to give first reading to Council Remuneration Bylaw 1578-20.

**CARRIED 20-067**

**ELLIOTT:**

That Council for the Town of Pincher Creek agree to give second reading to Council Remuneration Bylaw 1578-20.

**CARRIED 20-068**

**JACKSON:**

That Council for the Town of Pincher Creek unanimously agree to present Council Remuneration Bylaw 1578-20 for third and final reading at the February 5, 2020 regular meeting of Council.

**CARRIED 20-069**

**KORBETT:**

That Council for the Town of Pincher Creek agree to give third and final reading to Council Remuneration Bylaw 1578-20 and that a copy of which be attached hereto and form part of the minutes.

**CARRIED 20-070**

**8. NEW BUSINESS**

**8.1 Facility Life Cycle Assessment Reports – Curling Rink and MCC Arena**

**McGILLIVRAY:**

That Council for the Town of Pincher Creek receive as information the Final Reports for the Facility Lifecycle Assessments at the Pincher Creek Curling Rink and the MCC Arena, and direct Administration to forward the Curling Rink report to the Curling Club and recommend that the Curling Club act on the critical items noted in the Stephenson Engineering Facility Lifecycle Assessment Report for the Pincher Creek Curling Club dated January 23, 2020..

**CARRIED 20-071**

*A. Levair left the meeting at 11:10 am.*

**8.2 Physicians Compensation**

**KORBETT:**

That Council for the Town of Pincher Creek direct administration to prepare and send a letter to the Minister of Health regarding the negative effects of the proposed physician compensation changes in the province to rural health care.

**CARRIED 20-072**

**McGILLIVRAY:**

That Council for the Town of Pincher Creek authorize Mayor Anderberg to bring the topic of Physicians Compensation to the Mayors and Reeves organization, the Alberta Urban Municipalities Association and the Rural Municipalities Association to assume the lead role in regional community consultation regarding concerns with the Albert Health Services proposed physician compensation reduction.

**CARRIED 20-073**

**McGILLIVRAY:**

That Council for the Town of Pincher Creek direct administration to inform the Municipal District of Pincher Creek Chief Administrative Officer of the Towns concerns regarding the Alberta Health Services proposed physician compensation reduction.

**CARRIED 20-074**

*A. Grose left the meeting at 11:19 am.*

**9. COUNCIL REPORTS:**

<b>KORBETT</b>	January 27	Regular Council
	January	Emergency Management Advisory
	February 4	Economic Development Strategy Session
<b>BARBER</b>	January 27	Regular Council
	January 30	Joint Council
<b>McGILLIVRAY</b>	January 27	Regular Council
	January 30	Joint Council
<b>ELLIOTT</b>	January 13	Regular Council
<b>O'ROURKE</b>	January 27	Regular Council
	January 30	Joint Council
<b>JACKSON</b>	January 13	Regular Council
	January 15	Crestview Lodge Roundtable
	January 30	Joint Council
<b><u>Mayor's Report</u></b>		
<b>ANDERBERG</b>	January 27	Regular Council
	January 28	Rural Health Care in Claresholm
	January 30	Joint Council
	February 4	Early Learning Centre Site Tours

**JACKSON:**

That Council for the Town of Pincher Creek accepts the Mayor and Council Reports for February 5, 2020 as information.

**CARRIED 20-075**

*M. Everts and David Green joined the meeting at 11:30 am.*

**10. ADMINISTRATION**

**10.1 Council Information Distribution List**

**KORBETT:**

That Council for the Town of Pincher Creek accept the February 5, 2020 Council Information Distribution List as information.

**CARRIED 20-076**

**10.2 Community Information Evening**  
Review of program

Mayor Anderberg called a recess at 12:12 pm.  
L. Rideout, D. Green and M. Everts left the meeting at 12:12 pm.  
Mayor Anderberg called the meeting back to order at 12:21 pm.

**11. CLOSED MEETING DISCUSSION**  
**ELLIOTT:**

That Council for the Town of Pincher Creek agree to move to a closed session of Council on Wednesday, February 5, 2020 at 12:21 pm in accordance with section 17, 19 and 22 of the Freedom of Information and Protection of Privacy Act, with the Chief Administrative Officer and Administrative Manager in attendance.

**CARRIED 20-077**

L. Goss left the meeting at 12:35 pm.

**KORBETT:**

That Council for the Town of Pincher Creek agree to move out of a closed session of Council on Wednesday, February 5, 2020 at 12:42 pm.

**CARRIED 20-078**

**11.1 Municipal Development and Subdivision Authority Appointments – FOIP s. 17 & 19**  
**KORBETT:**

That Council for the Town of Pincher Creek appoint Megan Metheral to the Municipal Development and Subdivision Authority for a three year term, November 2018 to November 2021.

**CARRIED 20-079**

**KORBETT:**

That Council for the Town of Pincher Creek appoint Dick Burnham to the Municipal Development and Subdivision Authority for a three year term, April 2020 to April 2023.

**CARRIED 20-080**

**11.2 Personnel – FOIP s. 17 & 19**

**BARBER:**

That Council for the Town of Pincher Creek receives the personnel information as presented.

**CARRIED 20-081**

**11.3 J. Szumlas Inter-Council Interactions Report – FOIP s. 12**  
**McGILLIVRAY:**

That Council for the Town of Pincher Creek receives the J. Szumlas Inter-Council Interactions Report and presented.

**CARRIED 20-082**

Mayor Anderberg called a recess at 12:45 pm.

Mayor Anderberg called the meeting back to order at 1:14 pm.

Councillor O'Rourke declared a potential pecuniary interest and left the meeting at 1:14 pm.

**McGILLIVRAY:**

That Council for the Town of Pincher Creek agree to move to a closed session of Council on Wednesday, February 5, 2020 at 1:15 pm in accordance with section 17, 19 and 22 of the Freedom of Information and Protection of Privacy Act, with the Chief Administrative Officer in attendance.

**CARRIED 20-083**

**ELLIOTT:**

That Council for the Town of Pincher Creek agree to move out of a closed session of Council on Wednesday, February 5, 2020 at 2:15 pm.

**CARRIED 20-084**

**11.4 Committee Appointments**

**JACKSON:**

That Council for the Town of Pincher Creek agree and appoint Councillor O'Rourke to the Operations Committee, replacing Councillor McGillivray, the Police Advisory Committee, replacing Councillor Barber, the Community Housing Committee, replacing Councillor Elliott.

**FURTHER**

That Councillor McGillivray be appointed as alternate to the Operations Committee.

**CARRIED 20-085**

**12. NOTICE OF MOTION**

**13. ADJOURNMENT**

**BARBER:**

That this meeting of Council on February 5, 2020 be hereby adjourned at 2:25 pm.

**CARRIED 20-086**

  
\_\_\_\_\_  
MAYOR, D. Anderberg

  
\_\_\_\_\_  
CAO, L. Wilgosh

**APPROVED BY RESOLUTION  
OF THE COUNCIL OF THE  
TOWN OF PINCHER CREEK,  
THIS 10<sup>th</sup> DAY OF FEBRUARY 2020**

**S E A L**

**NEXT REGULAR MEETING OF COUNCIL TO BE HELD ON MONDAY FEBRUARY 10,  
2020 AT 6:00 P.M.**



Town of Pincher Creek  
Council Remuneration Bylaw # 1578-20

**BYLAW #1578-20**  
**of**  
**TOWN OF PINCHER CREEK**

**A BYLAW OF THE TOWN OF PINCHER CREEK, IN THE PROVINCE OF  
ALBERTA, FOR THE PURPOSE OF PROVIDING REMUNERATION TO  
THE COUNCIL OF THE TOWN OF PINCHER CREEK**

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**WHEREAS** pursuant to the provisions of the Municipal Government Act, R.S.A. 2000, Chapter M-26, as amended, the Municipality has the authority to pass bylaws regarding services provided by or on behalf of the municipality;

**AND WHEREAS** Council wishes to provide for remuneration for the Chief Elected Official and Councillors.

**NOW THEREFORE** the Council of the Town of Pincher Creek, duly assembled, hereby enacts as follows:

**DEFINITIONS**

1. **Regular Meeting** of Council shall mean regularly scheduled meetings of Council as determined at the Organizational Meeting of Council or by resolution of Council.
2. **Special Meeting** of Council shall be as defined in the Municipal Government Act, Section 194, as follows:
  - a. The Chief Elected Official may call a Special Council meeting when he/she considers it appropriate to do so, and must call a Special Council Meeting if the official receives a written request for the meeting, stating its purpose, from a majority of the Councillors.
  - b. A Special Meeting must be held within 14 days after the date that the Chief Elected Official receives the request or shorter period provided for by bylaw.
  - c. The Chief Elected Official calls a Special Council meeting by giving at least 24 hours notice in writing to each Councillor and the public stating the purpose of the meeting and the date, time and place at which it is to be held.
  - d. A Special Council meeting may be held with less than 24 hours notice to all Councillors and without notice to the public if at least 2/3 of the Whole Council agrees to this in writing before the beginning of the meeting.

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- e. No matter other than that stated in the notice calling the Special Council meeting may be transacted at the meeting unless the Whole Council is present at the meeting and the Council agrees to deal with the matter in question.
- f. Joint Council/special meeting with the Municipal District of Pincher Creek No. 9, held at either municipalities Council Chambers.

3. **Other Council Meetings**

- a. Regional Council meeting to include the following: Town of Pincher Creek, Municipal District of Pincher Creek No. 9, Village of Cowley and Crowsnest Pass Councils.
- b. Elected Officials meeting consisting of Council members from south eastern British Columbia and south western Alberta.
- c. Committee of the Whole, Council Policy Review Committee, Council Budget Committee and any other meeting of Council where all members of Council are appointed to serve on.

**Committee meetings** shall mean those committees that members of Council have been appointed to or been authorized by resolution of Council to attend.

**Monthly stipend** shall mean a monthly salary plus general expenses and shall include activities such as consultation with the public either by telephone or in-person, attendance and/or presentations at public relations events, such as in Town parades, presentations at school, opening remarks at local events, etc. Volunteer Luncheon, Town Facility Site Visits, Public Works Week Celebration Event, Flag Raising Ceremonies, Town Facility Grand Openings, Chamber of Commerce Awards Night, Remembrance Day Services, Committee and Board Christmas Party's, Parade of Lights, Town Christmas Party, Children's Festival.

- 4. **Per Diem** shall mean the allowance paid to Council while out of Town on official Town business and payable only in the event that they are not being remunerated for attending said function.

5. **Other eligible expenses:** Claim based on time requirement and Council Approval:

- |                                       |  |
|---------------------------------------|--|
| Napi PowWow                           | Pincher Creek Family Centre – Literacy Day |
| Early Childhood Development Coalition | Town Council Facility Tour                 |
| Community Information Event Rehearsal | Community Information meeting              |
| Pincher Creek Trade Show              | Curling Rink Presentation and or meetings  |
| Emergency Preparedness Event,         | Vertical Church – Food Bank Event          |
| Habitat for Humanity Events           | Town Pancake Breakfast                     |
| Golf Course Events,                   | Senior's Homes Site visits and events      |
| Highway 3 public events               | Out of Town Community Parades              |





Town of Pincher Creek  
Council Remuneration Bylaw # 1578-20

National Indigenous People's Day  
Kootenai Brown Museum Festivities  
Communities in Bloom Judges meeting  
Heritage Acres Pancake Breakfast  
Local Business Invitational Events  
Allied Arts annual events  
Shell public presentation  
Day Trips relative to committee appointments

Heritage Acres Community Events  
Summer Games Opening and Closing  
Crestview Lodge Tour & Public Events  
Chamber of Commerce Mix and Mingle  
Local Meetings with AUMA/Provincial Official  
Halloween in the Village  
Community Christmas Carol Event

## REMUNERATION

6. The Chief Elected Official shall receive a stipend of \$1,075.00 per month. The newly elected Chief Elected Official shall receive the first stipend for November in the year of election.
7. The Councillors shall receive a stipend of \$750.00 per month. The newly elected Councillors shall receive the first stipend for November in the year of election.
8. The Chief Elected Official and Councillors shall receive \$235.00 per Regular and Special Meeting of Council

The Chief Elected Official and Councillors shall receive \$120.00 per Committee Meeting up to three 3 hours

The Chief Elected Official and Councillors shall receive \$235.00 per Committee Meeting over three (3) hours in length.

If the Town of Pincher Creek is reimbursed at a higher rate than provided above by another organization for a Committee Meeting attended, the Town will pay the at the higher rate for that meeting only.

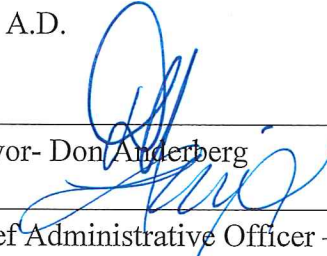
9. Per diems shall be paid for out of town functions at the rate of \$120.00 for half day (up to three (3) hours) and \$235.00 for full day. This claim can be made only in the event that members of Council are not already being remunerated for attending said function.



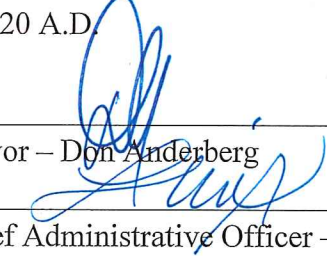
Town of Pincher Creek  
Council Remuneration Bylaw # 1578-20

- 10. When a Town of Pincher Creek Councillor is required to use his/her vehicle to go out of town on Town business, they shall be reimbursed at the rate of \$0.50 per km.
- 11. The Chief Elected Official and Councillors shall be paid promptly upon monthly submission of the appropriate forms to the Accounts Payable Department.
- 12. That Bylaw #1578-19A and all amendments thereto are hereby repealed.
- 13. This bylaw comes into force and effect upon February 5, 2020.

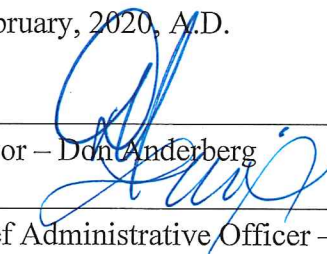
Read A First Time this 5<sup>th</sup> day of February, 2020 A.D.

  
 \_\_\_\_\_  
 Mayor- Don Anderberg (seal)  
 \_\_\_\_\_  
 Chief Administrative Officer – Laurie Wilgosh

Read A Second Time this 5<sup>th</sup> day of February, 2020 A.D.

  
 \_\_\_\_\_  
 Mayor – Don Anderberg  
 \_\_\_\_\_  
 Chief Administrative Officer – Laurie Wilgosh

Read A Third Time and Passed this 5<sup>th</sup> day of February, 2020, A.D.

  
 \_\_\_\_\_  
 Mayor – Don Anderberg  
 \_\_\_\_\_  
 Chief Administrative Officer – Laurie Wilgosh

Initials 